



Please type or print all information: This form is required for all Youth Leadership America Associates attending designated Youth Leadership America events or activities. The information on this form must be reviewed and signed by the parent, legal guardian, or person in *loco parentis* of the Associate.

Associate Name _____ <div style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> <i>Last</i> <i>First</i> <i>M.I.</i> </div> Address _____ <div style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> <i>Street</i> </div> _____ <div style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> <i>City</i> <i>State</i> <i>Zip</i> </div>	Gender F M Height _____ Weight _____ Birthday <i>MM/DD/YYYY</i> _____ Mailing _____ <div style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> <i>Street</i> </div> _____ <div style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> <i>City</i> <i>State</i> <i>Zip</i> </div>
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Release

The Youth Leadership America, from time to time at meetings, service projects and promotional events of Youth Leadership America, will take photographs and videos of the Youth Leadership America Associates, affiliates, partners, and guests for publication in Youth Leadership America newsletters, bulletins, videos, websites and promotional material for Youth Leadership America and other community based organizations and groups.

I, the undersigned, hereby agree to allow Youth Leadership America to use any picture, image, name, business name, logo, service mark and/or name of the Youth Leadership America Associate stated above for any Youth Leadership America promotion and activity that were acquired, taken or made during the Associates's participation in Youth Leadership America programs and events.

I hereby release Youth Leadership America, its agents, representatives, directors, officers, staff and members from all liability and from any and all injuries that may occur by the use of my picture, image, video, name or other material stated herein forever. I understand and agree that all rights under Section 1542 of the California Civil Code are hereby waived.

Said Code reads as follows: "A GENERAL RELEASE DOES NOT EXTEND TO THE CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM MUST HAVE MATERIALLY AFFECTED HIS SETTLEMENT WITH THE DEBTOR".

My signature below acknowledges that I have read and agree to all terms and conditions stated herein.

Parent or guardian _____ Signature _____ Date _____

Our Commitment to Privacy

Your privacy is important to us. Our ongoing commitment to the protection of your privacy is essential to maintaining the relationship of trust that exists between Youth Leadership America and all of our partners, whether they be not-for-profit organizations, volunteers, or Associates. The information on this form will be used internally by Youth Leadership America and will never be sold or distributed to our partners, affiliates, or any third-parties.

Responsible Behaviors:

1. Participants must abide by all government laws and regulations.
2. Participants may not possess or consume any alcoholic beverages.
3. Participants may not possess, use, or sell any drugs or other controlled substances. If a participant must take prescribed medications, he or she must notified Youth Board Advisors and/or Chaperons and present a doctor's note.
4. Participants may not possess or use tobacco products.
5. Participants are expected to abstain from any activities of a sexual nature.
6. Participants are expected to refrain from using profane language
7. Participants are expected to avoid any behavior or conduct that could be interpreted as harassment or hazing against anyone, including Youth Leadership America members, guests, or vendors. Please see Harassment-Free Policy section below.
8. Participants may not possess weapons or anything of a dangerous nature or act in any way that would cause physical harm to others. Violence is strictly prohibited.
9. Participants must respect the personal properties of others as well as the properties of any meeting or lodging facilities used. Theft and/or intentional damages to properties are strictly prohibited. Any damages caused by a participant must be paid for by that individual. Youth Leadership America will assume no responsibility to property damage caused by an individual participant.
10. Participants are expected to abstain from any gambling activities.

Attendance Policies:

1. Participants are expected to attend all Youth Leadership America meetings, events, retreats, and activities, unless otherwise excused by Youth Board Director or Advisor.
2. All absences must be communicated in advance to the Youth Board Director and/or Youth Board President and will only be excused for the following reasons:
 - a. Mandatory school activities
 - i. Absences due to sports and other school-related extracurricular activities that have been planned and calendared in advanced will NOT be excused.
 - b. Family emergencies
 - c. Medical emergencies
 - d. Work emergencies
 - e. All other reasons will be evaluated on a case-by-case basis
3. Participants are expected to be reliable and punctual in reporting to all meetings and events. In the rare instances when participants cannot avoid tardiness, they are expected to notify the Youth Board President and/or Youth Board Director as soon as possible in advance of the anticipated tardiness.
4. Excessive tardiness and absences would lead to disciplinary action, up to termination from program.
5. When participants participate in YLA events or meetings during school hours, they must obtain an excuse letter on the day of the event from VP, Programs or a present advisor. They must also receive permission to miss school by parent and school administrator prior to the event.
 - a. An excuse letter from Youth Leadership America will not expunge absence from attendance record.

Member Dues:

All members are expected to pay their member dues by the stated deadline. For participants needing financial assistance, please contact the VP, Programs or Youth Board advisor for further information. Should participants wish to quit Youth Leadership America, no refunds will be given.

Dress Code:*Presentations/ Events/ Meetings:*

- Unless otherwise specified by individual events or community service functions, **business attire** is required. Dress shirt, slacks, neck tie, and appropriate shoes for males, and dress or suit, skirt or slacks, blouse and appropriate shoes for females. No athletics shoes, sandals, or boots are allowed
- If the Youth Board determines that causal-wear is acceptable for any meetings and events, clothing worn should be in good taste. Shorts or jeans, collared shirts, sweatshirts or appropriate tee-shirts and casual footwear for males and shirts, skirt, skort, or jeans, collared shirt, sweatshirt or appreciate tee-shirts and casual footwear for females (no bare midriffs).

Graduation:

- Semi-formal attire is required.

Safety Policies:

1. All participants are required to fill out and turn in an emergency contact form prior to start of the Program Year. Emergency contact information must be available for all meetings and events
2. A first aid kit must be readily available for all Youth Leadership America meetings and events
3. Youth Board Directors and Associates are not allowed to transport other Associates to and from meetings and events unless a waiver is signed by parents, with the exception of unavoidable last-minute situations whereby parents and advisors are notified and offered verbal consent.
4. Associates must sign in and out at all meetings, events and field trips.

Field Trip Policies:

1. All members are expected to participate in all field trip activities unless otherwise excused by the VP, Programs or Youth Board Advisors.
2. All participants must sign and turn in all waiver forms, including but not limited to transportation consent form and liability form, prior to attending field trips.

If field trips are longer than 1 day:

1. Participants staying in a hotel or other lodging facility must sleep in their assigned rooms.
2. Female members are not allowed to be in a room of any male members, and male members are not allowed in a room of any female members at any time. Violation will result in the immediate dismissal from the field trip.
3. All members are expected to abide by the curfew established by the VP, Programs and Youth Board Advisors

Harassment Policies:

Youth Leadership America is committed to maintaining a learning environment that is free of discrimination, including harassment, on a basis of a legally protected status and will not tolerate any form of harassment against any YLA participant by anyone including other YLA participants and guests. Participants are expected to make it known promptly to any advisors or corporate staff or officers whenever they experience or witness offensive behavior or conduct in violation of this policy.

Enforcement:

1. Violations of this code will result in notification to VP, Programs and Corporate Officers and violators are subject to disciplinary action, potentially resulting in termination from program.
2. Violations involving destruction of property, possession, consumption or use of alcoholic beverages, controlled substances or drugs, vandalism, theft, gross insubordination, violence, or sleeping room violations will result in immediate dismissal from the Youth Leadership America Program.
3. Within 30 days of violation, notifications of violation of this code by any participants disciplined will be made in writing by the VP, Programs to the participant and parents of the participant.